



**MAYORS HEALTH & WELL-BEING COUNCIL**  
*To make Austin the healthiest community in the Country.*

## MHWC Partner Certification - Supporting Documentation Checklist

Items within the MHWC Partnership Certification application that have an (\*) ahead of the question must have documentation to show how the metric is accomplished. Documentation can be an excerpt from the employee manual, policy, formal correspondence (email), photos, etc. and can be submitted as PDF, Word, JPEG, PNG, TIFF, or other.

Submit all documentation files or shared drive (i.e. Google Drive) to: [info@mhwcaustin.org](mailto:info@mhwcaustin.org)

<b>Section: Tobacco-Free Living</b>	<b>Submitted:</b>
1) Tobacco-free worksite policy	<input type="checkbox"/>
2) Tobacco-free worksite policy signage	<input type="checkbox"/>
3) Tobacco-free policy that includes company-owned or company-leased vehicles regardless of their location	<input type="checkbox"/>
<b>Section: Nutrition</b>	
4) Policy or formal communication that makes healthier food and beverage choices available in cafeterias, snack bars, or vending machines	<input type="checkbox"/>